



Andy Beshear  
GOVERNOR

**CABINET FOR HEALTH AND FAMILY SERVICES  
DEPARTMENT FOR COMMUNITY BASED SERVICES**

275 East Main Street, 3E-A  
Frankfort, Kentucky 40621  
Phone: 502-564-3703  
Fax: 502-564-6907

Eric Friedlander  
SECRETARY

**Lesa Dennis**  
COMMISSIONER

**PROTECTION AND PERMANENCY TRANSMITTAL LETTER, 25-13**

**TO:** Service Region Administrators  
Service Region Administrator Associates  
Service Region Clinical Associates  
Regional Program Specialists  
Family Services Office Supervisors

**FROM:** Melanie Taylor, Director

**DATE:** April 24, 2025

**SUBJECT:** SOP Chapter C7 Out of Home Care (OOHC) Services

This transmittal letter notifies staff of the newly created [SOP Chapter C7 Out of Home Care \(OOHC\) Services](#). These edits are part of the SOP manual reorganization. Chapter C7 replaces the previous SOP Chapter 4. There are a few sections remaining in Chapter 4. However, those remaining sections will move to other chapters in the upcoming phases of the reorg.

There are also some content changes to the following sections:

[C7.4 Initial Placement Considerations](#)  
[C7.5 Designation as Medically Complex](#)  
[C7.6 Placement and Caregiving for a Child Designated as Medically Complex](#)  
[C7.7 Placement in a Department for Community Based Services \(DCBS\) Foster or Adoptive Home](#)  
[C7.7.2 Department for Community Based Services \(DCBS\) Medically Complex](#)  
[C7.16 Preparation for and Completion of the Ten \(10\) Day Conference](#)  
[C7.17 Ongoing Case Planning](#)  
[C7.22 Meeting Basic Health Care Needs](#)  
[C7.23 Individual Health Plan for the Medically Complex Child](#)  
[C7.27 Meeting Educational Needs](#)  
[C7.27.2 Providing Early Intervention and Educational Services Under the Individuals with Disabilities Education Act \(IDEA\)](#)  
[C7.28 Normalcy for Children and Youth in Out-of-Home Care \(OOHC\)](#)

[C7.30 Reunification, Including Extended Visitation, Case Planning, and Transitional Supports to Families and Children](#)

[C7.41 Sexuality Education and Prevention of Pregnancy and Sexually Transmitted Diseases](#)

[C7.42 Family Planning and Pregnant Youth](#)

[C7.44 Use of Tobacco or Vape Products](#)

If you have questions regarding the SOP edits referenced above, you may refer to the [PPTL 25-13 Statement of Consideration for SOP Chapter 7](#).

If you have any questions regarding this transmittal letter, please contact:

Julie M. Cubert, Social Services Specialist  
[Julie.Cubert@ky.gov](mailto:Julie.Cubert@ky.gov)